



WILLIAM HARDING SCHOOL
Aim high... Work hard... Be kind...

WILLIAM HARDING SCHOOL

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Head Teacher: Miss T Cotchin BA(Hons) PGCE NPQH



19 January 2024

Dear parents and carers,

Re: Spring Term Stay and Play for pre-school and reception and Open Classrooms Y1- Y6

Open Classrooms Y1-6

We would like to share the fabulous work the children have been doing. We will therefore hold an Open Classrooms for Years 1 to 6 on **Tuesday 6th February**.

We cannot wait to share all of the wonderful work that your children have been doing with you. For those parents who have not attended Open Classrooms before, this is a great opportunity for you and your child to look at their work together.

Parents enter the school through the front door at the start time for their child's year group. Staff will be on hand to guide parents to classrooms if they are not sure where to go. The children will already be in their classroom.

The teachers will be in the classroom too but this is an opportunity to look at books with your child rather than meet with the class teacher. We ask that if you need to discuss something with the teacher, that you make an appointment via the school office for a different time.

More than one child in the school?

If you have children in multiple classes you can choose either to see each one individually in their own classroom, leaving them in their own classroom when you move on to see a different child's work or collect one child from their classroom and take them to the other classroom to share the books with all of your children at once. For safety reasons you must make sure the teacher knows that you are taking your child from their classroom. The teacher must sign out the child who is leaving the classroom before you take them with you.

Taking your child before the end of the day

When you have finished seeing the books you can take your child / children home with you straight away rather than having to wait at the gate as normal. You do not have to wait until the end of Open Classrooms or the end of the school day. The teacher must sign your child / children out before you take them with you. You will leave via the front entrance.

Timings

In order to reduce congestion at the entrance we have split the entrance times

Pre-school Stay and Play is 2:00pm-2:30pm and entrance is via the pre-school entrance.

Our School Values are: Inclusion, Perseverance, Honesty, Respect, Responsibility and Collaboration.



Reception Stay and Play is 2:00-2:30pm

KS1 Open Classrooms is 2:30pm-3:00pm

KS2 Open Classrooms is 2:45pm – 3:15pm

Reception and Pre-school Stay and Play

On **Tuesday 6th February** pre-school and reception would like to invite parents to join them for Stay and Play which begins at 2:00pm and is a chance for parents to come and do some small activities with their children. For Stay and Play we ask that parents arrive at 1.55pm so that they are there for the start of the activities. For Reception classes, please enter via the pedestrian gate (as you normally would for collection and drop off), there will be staff there to meet you and guide you in to the setting. For Pre-school, please arrive at the Pre-school entrance where you will be let in through either the Daisy room or Violet room.

Please note; the Reception stay and play finishes at 2.30pm allowing time for families with other children to go to the open classroom events in KS1 and 2. Anyone who does not attend the open classroom can exit through the same entrance that they entered through.

Kind regards,

Mrs Skinner

Inclusion Pastoral and Safeguarding Lead

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